



APPLICATION FORM

Mr/Miss/Ms/Mrs:	Sex: M/F
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First Name:	Last Name:
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Date of Birth:	NI Number:
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Address: Post Code:	Email Address:
	Telephone:
	Mobile:

Place Of Birth:	Nationality:
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Next of Kin Telephone	Do you have a CV?(if so please attach)
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EMPLOYMENT / WORK EXPERIENCE

<p>Previous Work experience</p> <p>Company;</p> <p>Contact Name:</p> <p>Contact Number:</p> <p>Dates Worked:</p> <p>Brief details of Duties and Responsibilities</p>	<p>Previous Work experience</p> <p>Company;</p> <p>Contact Name:</p> <p>Contact Number:</p> <p>Dates Worked:</p> <p>Brief details of Duties and Responsibilities:</p>
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Please state any other work experience you have e.g. voluntary

School Qualifications School Name:	School Qualifications School Name:
Dates From TO Subjects and Grades	Dates From TO Subjects and Grades

College/University Qualifications College/University Name: Date: Course and Grades:	Further training Institution Name: Date: Course and Grades:
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Please state any other skills, training or experiences you have or any further information concerning your training and qualifications that is relevant

REFERENCES
We require a minimum of 2 references covering the last 5 years

Reference 1(Most recent Employer) Company: Referee Name: Contact Number: Address: Telephone: Email:	Reference 2 Company: Referee Name: Contact Number: Address: Telephone: Email:
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Declaration

I hereby consent for Outreach Support services Ltd to obtain references from my previous employers and character references

Signed:

Date:

EQUAL OPPORTUNITIES

We are committed to our equal opportunities' policy to ensure that all applicants are treated on the basis of their merits and abilities, and that unfair and unlawful discrimination is eliminated.

Please tick one of the following boxes that best describes your ethnic origin

White British English [] British Irish [] British Scottish [] British Welsh [] Irish [] Other	Black Black African [] Black Caribbean [] Black British [] Other Please Specify
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Asian/Asian British Indian [] Pakistan [] Bangladeshi [] Sri larikan [] Asian British [] Other	Mixed Please Specify <hr/> Other Ethnic Background Please Specify <hr/>
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Name: Signed:	Date:
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DATA PROTECTION

The information that you provide on this form and on many CV given will be used by Outreach support Services Ltd to provide you work finding services. In providing this service to you, you consent to your personal data being included on a computerised database and consent to us transferring your personal details to our Clients. We may check the information collected, with third parties or with other information held by us. We may also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other way permitted or required by law.

REQUESTING INFORMATION ABOUT CRIMINAL CONVICTIONS

Do you have any unspent Criminal convictions? YES/NO(delete as applicable)

If yes, please list your criminal convictions and their dates below. The information that you give will be treated in confidence and only taken into account where, in the reasonable opinion of Outreach support services Ltd, the offence is relevant to the post for which you are applying.

Certain types of employment and certain professions are excepted from the Rehabilitation of offenders Act 1974 and in this cases particularly where the employment is sought in relation to positions involving working with children or vulnerable adults details of **All** criminal convictions, both spent and unspent, must be given. A list of all types of employment or professions is available. Failure to declare a conviction may require us to exclude you from our register or terminate an assignment if the offence is not declared but later comes to light.

Signed:

Date:

Please indicate which of the following courses you have completed

<i>Course Title</i>	<i>Yes/No</i>	<i>Date Attended</i>
Fire Safety		
First Aid		
Manual Handling		
Food and Hygiene		
Health and Safety		
Infection Control		
Safeguarding(Adults)		
Report Writing		
COSHH		
RIDDOR		

MEDICAL DECLARATION

Heart Problems	[]	Renal Problems	[]
Diabetes	[]	Hernia	[]
Thrombosis	[]	Epilepsy/Seizures	[]
Back Problems	[]	Depression	[]
Skin Irritations	[]	Blood Pressure Problems	[]
Hay Fever	[]	Headaches/Migraines	[]
Any Allergies	[]		